

# CESAR S. GERARDO

## INSURANCE BROKERS, INC.

851 Burlway Road, Suite 408

Burlingame, CA 94010

DOI LIC#0D44055

Tel. (650) 342-4308 / Fax (650) 342-4271

www.gerardoinsurance.com

csg@gerardoinsurance.com

## DELETING A VEHICLE

To DELETE a vehicle, simply complete this form and return it by fax or email, along with the **required documentation**:

Since your policy requires a filing, either with the Department of Motor Vehicles or with the Public Utilities Commission (or another State/Federal agency), it is necessary that you provide the following documentation in order to delete your vehicle from your insurance policy:

If the vehicle is **SOLD**:

- 1) **Bill of Sale** or similar such as a completed transfer of liability / title.

Or if you intend to KEEP the Vehicle:

- 1) A copy of the **personal vehicle registration**, not commercial, &
- 2) A copy of the **personal auto insurance policy**, &
- 3) A copy of the **PUC Passenger Carrier Equipment Statement (PL664)** that is date stamped by the PUC showing that you have deleted the car, & the following statement:

I, certify that I/we no longer use this vehicle commercially. I have registered the car privately, insured it through a personal auto carrier and taken steps to remove the vehicle from my PUC equipment list. I release my commercial auto insurance carrier from any future liability that may arise from use of this vehicle.

\_\_\_\_\_ (signature)

Year \_\_\_\_\_ Make \_\_\_\_\_ VIN # (last six digits) \_\_\_\_\_

Please DELETE the above vehicle off of my policy, effective \_\_\_\_/\_\_\_\_/\_\_\_\_

Reason for deleting: \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Your Name & Title